



SAN MATEO ORTHOPEDIC MEDICAL GROUP, INC.

Dear Patients,

Due to difficulties with last minute office visit and procedure cancellations and no shows, please be advised that San Mateo Orthopedic Medical Group now has a no-show policy for cancellations within 24 hours of your scheduled visit and 72 hours of your scheduled procedure.

These fees are not covered by insurance. Charges are as follows:

Cancellation of SCHEDULED OFFICE VISIT and NO SHOW: \$25.00

Cancellation of SCHEDULED IN OFFICE PROCEDURE: \$75.00

The Cancellation and No Show fees are the sole responsibility of the patient and must be paid in full before the patient's next appointment. If you need to reschedule your appointment please give our office the courtesy of at least 24 hours notice for office visits or 72 hours notice for scheduled procedures. This will allow us to contact other patients who are urgently waiting to be evaluated and treated.

We understand that Special unavoidable circumstances may cause you to cancel within 24 hours. Fees in this instance may be waived but only with management approval.

Please sign that you have read, understand and agree to this Cancellation and No show Policy

Signature\_\_\_\_\_ Date\_\_\_\_\_